

# MONTANA CONSERVATION SEEDLING ORDER FORM

Montana Conservation Seedling Nursery  
Department of Natural Resources and Conservation, Forestry Division  
2705 Spurgin Road, Missoula, MT 59804  
(406) 542-4244; fax 542-4203 [www.dnrc.mt.gov/forestry/nursery](http://www.dnrc.mt.gov/forestry/nursery)

The Montana Conservation Seedling Nursery, in cooperation with the Montana Extension Service, local Conservation Districts and the Natural Resources Conservation Service, offers low cost tree and shrub seedlings for use in conservation plantings. Only containerized seedlings can be received in the fall. Seedlings are sold on a first come, first serve basis, so order early. **See enclosed inventory sheet for current species availability and prices.**

**Orders from landowners with 10 or more acres will be given priority before March 1. Landowners with less than 10 acres (non-program) can place their orders any time, but these orders won't be processed until March 1.** All non-program orders and orders postmarked after February will be charged an additional 15% non-program fee. **The minimum order is 250 seedlings for new plantings. Order deciduous trees and shrubs in lots of 50 and evergreens in lots of 25.** When replacing seedlings from a previous nursery order, the minimum order is a single bundle (50 deciduous, 25 evergreens).

The conservation planting plan on the reverse side must be completed and approved. Be specific; the plan must show how the planting is a conservation practice. Include such items as species, spacing between seedlings, spacing between rows, distances from buildings and roads, and direction of prevailing winds. It is recommended that the plan be approved by your local County Extension Agent or Conservation District personnel.

**APPROVED SEEDLING USES:** Montana Conservation Seedling Nursery seedlings are strictly for conservation practices and cannot be used for ornamental or landscape plantings. **If you want to buy landscape plants, see your local private nursery or garden center.**

Common Name	Seed Source	Stock Type	Number Ordered	Price Each	Total Cost
1. TOTAL SEEDLING COST					
2. QUANTITY DISCOUNT; Orders over 2000 total seedlings receive a 10% discount from line 1.					
3. SHIPPING CHARGES; If shipping UPS add 20% of line 1 total. (\$10.00 minimum UPS shipping charge)					
4. NON-PROGRAM ORDERS; Landowners with less than 10 acres are non-program and assessed a 15% charge. Add 15% of line 1 total.					
5. PROCESSING CHARGE; A \$10.00 processing charge is assessed to each order.					\$10.00
6. TOTAL CHARGES; Add lines 1-5.					

**Full payment must accompany all orders less than \$200.** A 50% deposit is required at the time the order is placed for all orders over \$200. The balance is due before April 1. **Make checks or money orders payable to Montana State Treasurer.** DO NOT SEND CASH.

**SHIPPING INFORMATION:** Orders can be shipped on State refrigerated trucks to local Extension or Conservation District offices in all counties except Missoula, Ravalli, Mineral, and Granite at no extra charge. In April, one delivery date by State truck is scheduled for each county. You may also ship UPS on a date of your choosing for an additional charge or pick up at the nursery. Missoula, Ravalli, Mineral, and Granite county orders must be picked up at the nursery or shipped via UPS.

**TERMS OF SALE:** Due to the perishable nature of nursery stock, the effects of climate conditions, and the need to follow accepted storage and transplanting practices, the nursery cannot be responsible for loss of stock after receipt and acceptance of the nursery stock. The Montana Conservation Seedling Nursery's total liability is limited to the original purchase price of the nursery stock. Credit may be allowed for proven unsatisfactory stock through mutual agreement of the purchaser and the nursery providing:

- 1) The nursery is notified within 10 days after the seedlings have reached your county.
- 2) That mishandling in transit by a commercial transit company did not cause the damage or injury. (Claim should be filed with the transit company)

We reserve the right to change prices at any time. Prices change on March 1 each year. Check with the nursery or our web site for current prices.

**CANCELLATION/ORDER CHANGE POLICY:** All but the \$10.00 processing fee will be refunded when an order is canceled prior to February 1. Orders canceled after February 1 or after more than 30 days of placement, are billed a **50% cancellation charge**. There is a \$3.00 service charge for each order change.

Purchaser's Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ email Address \_\_\_\_\_

**PLANTING AND DELIVERY**

Year to be planted: \_\_\_\_\_. County to be planted in: \_\_\_\_\_. New planting \_\_\_\_\_ or replacement stock \_\_\_\_\_?

If replacement, what year was the original planting? \_\_\_\_\_ Order #? \_\_\_\_\_

If we are out of stock desired, shall we refund sold-out portion \_\_\_\_\_, make suitable substitution \_\_\_\_\_, or backorder to next year \_\_\_\_\_?

If substitution is desired, list preferred species: \_\_\_\_\_

How would you like to receive your order? (Check one) **No delivery or pick up prior to April 1st.**

\_\_\_\_ Pick up at Nursery in Missoula. Date desired \_\_\_\_\_.

\_\_\_\_ Delivered by State refrigerated truck (at no additional charge) to \_\_\_\_\_ County office.

\_\_\_\_ UPS, ship from Nursery on (Monday through Wednesday only) \_\_\_\_\_ to \_\_\_\_\_  
(Date) (UPS Address)

**TREE PLANTING PLAN**

Ownership Size \_\_\_\_\_

Type of Planting (Check only one)

\_\_\_\_ Farmstead Windbreak

\_\_\_\_ Field Shelterbelt

\_\_\_\_ Living Snowfence

\_\_\_\_ Reforestation

\_\_\_\_ Streambank Stabilization

\_\_\_\_ Erosion Control

\_\_\_\_ Wildlife Planting

\_\_\_\_ Other \_\_\_\_\_

Sketch of planting layout (or attach separate sheet).

In consideration of the granting of this application, I agree to abide by the stated terms of sale and seedling uses, and to provide full payment for all seedlings ordered .

Conservation Planting Plan for this planting was approved by:

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Agency)